

## Spring 2023 Census

### Census Dates

Date	From	To
Census & Return Date	19/01/2023	15/02/2023
Attendance	Start of Autumn Term	31/12/2022
Exclusions	18/04/2022	31/12/2022
Free School Meal Eligibility	07/10/2022	19/01/2023
Alternative Provision Placements	06/10/2022	19/01/2023
Funding and Monitoring	01/08/2022	19/01/2023
Learner Support	01/08/2022	19/01/2023

### Census changes this term data:

Young Carer Indicator - This data item records whether the pupil has been identified as a young carer and by whom. A young carer is a person under 18 who provides or intends to provide care for another person (which isn't to a contract or voluntary work).

School Time – This optional data item records for each school, the total compulsory time pupils spend in school, in a typical 5-day week. This item is for all schools except nursery.

Alternative provision (AP) placement modules - From spring 2023, the AP modules have become mandatory. For the purposes of the school census, alternative provision is full or part-time education arranged by schools for pupils to improve their behaviour off-site, or during a suspension.

Session's coronavirus (attendance code X) - From spring 2023, this code will no longer be applicable for pupils aged 5 to 15. Regulations for the category 'Not attending in circumstances related to coronavirus (COVID-19)' were only in place until the end of the 2021 to 2022 academic year.

Funding and monitoring (FAM) - For the 2022 to 2023 academic year, the school census will collect data about all tuition provided via the National Tutoring Programme (NTP). In the academic year 2021 to 2022, only school-led tutoring data was collected. For the academic year 2022 to 2023, any tuition provided via the NTP must be recorded in the census.

Post looked after arrangements (PLAA) Code Set - From autumn 2022, the code set has been extended to include 'O - ceased to be looked after through adopted from state care outside of England and Wales'

### Admission Appeals

Voluntary aided schools and academies should complete this information. An email containing the appeals information held by the LA Admissions Team will sent to schools signed to our service prior to the census date. If appeals are managed by another panel you will need to seek them from the appeals panel that you use.

### Pupils in Primary School Nursery Classes

Pupils in nursery classes will be funded via the Early Year Census this term. Schools are advised to record nursery pupils on their school software with an enrolment status of 'guest'. The Performance Team will arrange with schools the removal of any nursery pupils that are submitted.

### Selected Period for Class Sizes

The selected period for classes is based on the last digit of your DfE establishment number. If the selected period is not appropriate, schools can choose a time when a 'normal' timetable took place.

- 4, 7, 8 or 9 the selected time is one hour after the start of afternoon school
- 0, 1 or 5 the selected time is one hour after the start of morning school
- 2, 3 or 6 the selected time is one hour before the end of morning school

## PLEASE CORRECT YOUR ERRORS

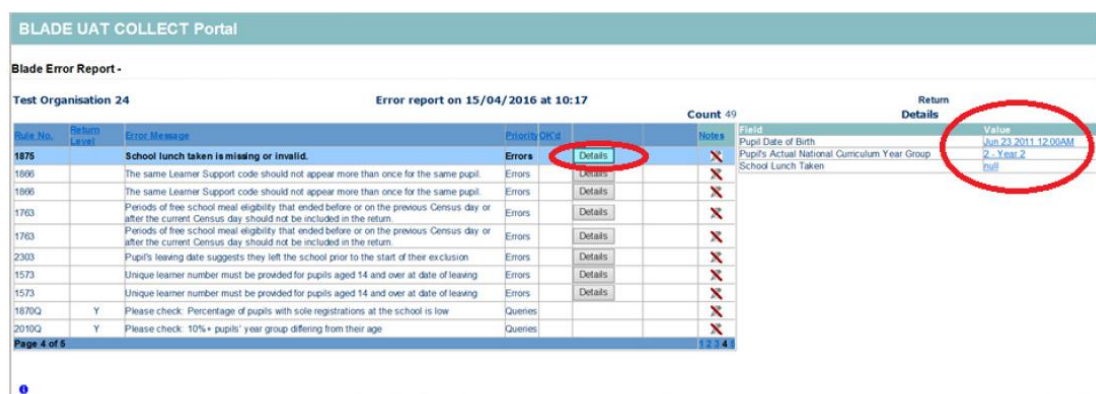
The Local Authority can support schools in resolving their COLLECT errors/queries. The DfE will not Authorise your return if these are not returned. They expect the error to be cleared or a Return Level Note added to explain the error. They are looking for text such as **“2560 – The school confirms that authorised absence in the previous term was more than 30%”**. Please refer to the Excel file **“2022-2023 School Census Notepad Entries v.1.0.xlsx”** for DfE approved responses. To identify all your errors/queries please log into COLLECT and open your return and follow the instructions in this screen dump:

## To view all errors and queries on the return

Click on ‘all errors’ at the top of the screen.



You will then be shown a list of all errors and queries relating to your return. Click on the details button to see which data items the validation is checking, these will show to the right of the screen. If you click on one of the underlined fields you will be directed to the corresponding data item in the return.



BLADE UAT COLLECT Portal

Blade Error Report -

Test Organisation 24 Error report on 15/04/2016 at 10:17 Count 49 Return Details

Rule No.	Return Level	Error Message	Errors	Details	Notes	Field	Value
1875		School lunch taken is missing or invalid.	Errors	<u>Details</u>	X	Pupil Date of Birth	Jun 23 2011 12:00AM
1866		The same Learner Support code should not appear more than once for the same pupil.	Errors	Details	X	Pupil's Actual National Curriculum Year Group	2 - Year 2
1866		The same Learner Support code should not appear more than once for the same pupil.	Errors	Details	X	School Lunch Taken	nil
1763		Periods of free school meal eligibility that ended before or on the previous Census day or after the current Census day should not be included in the return.	Errors	Details	X		
1763		Periods of free school meal eligibility that ended before or on the previous Census day or after the current Census day should not be included in the return.	Errors	Details	X		
2303		Pupil's leaving date suggests they left the school prior to the start of their exclusion.	Errors	Details	X		
1573		Unique learner number must be provided for pupils aged 14 and over at date of leaving.	Errors	Details	X		
1573		Unique learner number must be provided for pupils aged 14 and over at date of leaving.	Errors	Details	X		
1870Q	Y	Please check: Percentage of pupils with sole registrations at the school is low.	Queries		X		
2010Q	Y	Please check: 10%+ pupils' year group differing from their age.	Queries		X		

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## Web links to DfE Guidance

[Complete the school census - Data items 2022 to 2023 - Guidance - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

[School census 2022 to 2023: technical information - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

[Complete the school census - Census dates - Guidance - GOV.UK \(www.gov.uk\)](http://www.gov.uk)