# SEND & Inclusion Newsletter

6<sup>th</sup> July 2023

Volume 18



#### A message from the Director of SEND and Inclusion



Dear Colleagues

Firstly, I wanted to introduce myself to you all. I am the new Director of Education and SEND – I am now at the end of my first full week back in Hillingdon and I am looking forward to meeting lots of you over the next few months. My background is that I was previously a Headteacher in a neighbouring Borough and have been a SENCO for many years. I was previously the Head of Education and Learning for Hillingdon, and, prior to my new role, I was a Director in Luton Borough Council, where I led on Education and SEND.

The majority of my experience in SEND has been as a SENCO and school leader so I am very aware of the challenges schools face with managing SEND needs and the importance of the support from the Local Authority when supporting our diverse range of needs.

As we approach the end of this academic year, I wanted to say a big thank you to you all for your hard work and dedication in supporting children with SEND and your collaborative approach to working with the SEND teams in Hillingdon. I am keen to understand over the coming months what is working well and look for any further opportunities to support schools with SEND moving forwards. Please do share any feedback with either the SEND management team or myself as we are keen to look at ways we can work together to ensure our SEND children have the best outcomes.

On a final note, I wanted to share a recent news article that truly inspired me. Jason Arday recently was in the press for becoming the youngest black professor ever appointed to the University of Cambridge. Whilst this is an incredible achievement, the most amazing aspect of this story is that Jason was diagnosed with global developmental delay and ASD and was non-verbal until the age of 11. This story is an example of what our children can achieve with the right support. It is key that we do not ever consider our children to have a ceiling on what we think they can achieve, irrespective of SEND needs. You can read more about Jason's inspirational story in this link.

I hope you all have a well-deserved rest over the summer holidays, and I will look forward to working with you next year.

Kind regards

Abi Preston

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#### **Local Offer**

Updated Government Guidance

<u>IPSEA News Updates-</u> March 2023

Free period product scheme for schools and colleges extended – 26<sup>th</sup> November 2021

**Department of Education – Green Paper** – 2<sup>nd</sup> March 2023

Keeping Children Safe in Education – 6 June 2023 Hillingdon Council would like to encourage every school and childcare setting in the borough to promote the Hillingdon Local Offer by including the link in the SEND section of their website: <u>SEND local offer - Hillingdon</u> Council

Families' Information Service would also like to attend your SEND coffee mornings/afternoons to speak to parents about the Local Offer. If you would like to invite a representative to your setting, please

email <u>fis@hillindon.gov.uk</u> or get in touch with the Hillingdon PCF (Parent Carer Forum).

Families' Information Service would like to hear your thoughts about *the* SEND Local Offer. Please contact us with any feedback or suggestions.



### **Dates for your Diary:**

#### SENCO FORUM

#### Location to be advised

**Schools:** 20<sup>th</sup> September 2023 – 1.00pm-3.00pm **Early Years:** 20<sup>th</sup> September 2023 – 9.30- 11.30am

#### **UNIVERSAL TRAINING**

**Emotional wellbeing & self-care skills** - Parent workshop, Support and strategies 13.07.2023 10-1pm CR4 <u>sign up</u>

Signalong 11.07.2023 10-12pm CR3a sign up

#### Headteachers briefing - Language Link Secondary

Tuesday 11<sup>th</sup> of July 3.30pm (virtual) Friday 14<sup>th</sup> of July 9.30am (virtual)

Please contact <u>clewis@hillingdon.gov.uk</u> for more information and Teams link

*For more details on how to book on to training sessions please see the 2022/23 Training Brochure and training posters <u>within</u>.* 

## **SEND Advisory Service**

#### **SAS Panel**

SAS panel is held every Thursday 10am- 11am, which looks at ESF applications. Please allow more time in case we are running over. If you have signed up to attend a future panel we will email you to notify you of this.

Please see here for the list of 2022/23 panel dates and submission cut off dates: <u>SAS Panel Dates 2022/2023</u>

There are still spaces for SENCOs and PVI settings to sign up to attend panel and contribute to the decision-making process. Please register your interest using this form:

#### **SAS Panel Registration of Interest**

#### SENCO FORUM

The next Schools SENCO Forum is being held on

#### 20<sup>th</sup> September 2023:

From 1.00-3.00pm.

Please register using the following links: <u>SENCO Forum</u> <u>Registration September 2023</u>

Registration will close at 12 on the Friday prior to the forum. Here are the slides and information from the May Forum

#### SENCO Forum slides

## Strategies Resource Bank

A guide of strategies and resources to support children and young people with SEN



Early Years

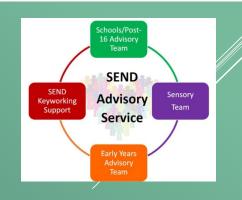
Parents/Carers Schools/Post-16

#### Early Identification Toolkit

we would like to introduce a strategic approach to early identification, in the form of an **Early Identification Toolkit.** This will allow you to have clear markers on how to approach identifying the main areas of needs, so that there is consistency, and you are more well informed of what "is best practice".

Please find attached the <u>Early Identification document</u>,. We would love to hear how you will use the toolkit and any ongoing feedback, please feel free to fill in the following form: <u>https://forms.office.com/e/ApaG2bNUyK</u>

Training - please contact mhasnain@hillingdon.gov.uk for any further questions.



### IMPORTANT DOCUMENTS

Please CTRL, click and save a copy

### **MY SUPPORT PLAN**

**MSP Guidance and Advice** 

MSP PDF Format

MSP Word Format

Full One Page Profile

**ESF** 

#### **ESF Guidance**

**ESF Application Form** 

**ESF Resubmission Form** 

Ordinarily Available Provision Document

Strategies Resource Bank

**Early Years** 

Schools/Post-16

Key working

**Transition Handover Sheet** 

Whole School SEND – Summary of free CDP

Whole School SEND – Resources

#### Referrals

The SAS referral form is no longer accepted. Please complete the referral through the Stronger Families Hub:

> <u>Children Young People and</u> <u>Families Online Service</u> (hillingdon.gov.uk)

For more information about referrals and the Stronger Families Hub please see the <u>Stronger</u> <u>Families Flyer</u>

## SEND Advisory Service (Continued)

#### Threshold of Support - Updated Easy Read Versions!

Please find the 'Threshold of Support' documents here. This provides a consistent approach to supporting the needs of the CYP across Hillingdon. We are currently compiling a toolkit (which is mentioned in these documents) which will be shared with you.

HI 1:1 Threshold of Support for referrals

MSI 1:1 Threshold of Support for referrals

SAS Schools/Post 16 1:1 Threshold of Support

SEND Key Working 1:1 Threshold of support

VI 1:1 Threshold of Support for referrals

#### **SAS Localities List**

All successful applications for ESF will be assigned a SEND Advisory Service advisor who will provide support according to the Threshold of support.

Please see list of linked advisors below:

**SAS Localities** 

PVI Threshold of Support

## **SEND and Inclusion Funding and Referrals**

**Referrals to Schools and EYs:** As we are approaching the end of the summer term, any observations for new referrals submitted for School support and Early Years will most likely take place in the new academic year. Please contact your advisor or the SAS Advice line for general support in the interim. We would advise referrals to be made in the new academic year following a period of transition (approx. 6 weeks). Please ensure all referral applications demonstrate the embedding of OAP strategies.

**ESF Impact form:** A kind reminder to please complete the following <u>form</u> at the end of ESF Funding, to demonstrate the effectiveness of ESF over the last year. This form MUST be completed for your renewal applications to be considered. ESF Impact Form

**Funding Transfer/Cease Form:** The following <u>form</u> should be completed for CYP who are in receipt of any of the following funding: Early Years Inclusion Fund, Early Support Funding, SEND Exceptional Funding or Early Years Access Fund, where funding needs to be ceased or transferred.

#### A message from LBH Finance... Please share with your finance team

We are pleased to announce that the LBH are introducing an exciting new payments system via our ContrOCC system to make payments to you, on a monthly basis for Early Support Funding (ESF). This will come into effect from September. This will only be for **newly allocated ESFs**, following the ContrOCC go live date. All other payments items, including existing ESFs will be paid through their current channels. We are confident that the new process will be easier for you to manage payments and ensure prompt payment is received. Please review the <u>attachment</u> and forward to your finance team.

## SAS Adviceline

The **Send Advisory Service** continues to offer support to parents of children and young people with SEND and the professionals that work with these families via an advice line. We can help with resources/activities or just general advice during these uncertain times.

Please print off and share with your parents and put a copy of the **SAS Advice Line Poster** in your staffroom.

## SEND Advisory Service: Early Years

#### Early Years



The next Early Years Forum is being held on Wednesday 20<sup>th</sup> September 2023 from 9.30 am to 11.30am – location to be advised

Please register using the following link: Early Years SENCO Forum Registration September 2023

Registration will close at 12 noon on the Friday prior to the forum.

Here are the slides and information from the March EY Forum

#### SENCO Forum March 23 slides

#### **SEND** Review

A SEND review is an evidence based, self-evaluative tool which looks at how your education setting provides for pupils or students with special educational needs and disabilities. Existing good practice is identified and the findings from SEND reviews can help improve SEND provision and strategy, so that learners are appropriately supported to achieve good outcomes. <u>Please sign up here for a SEND Review</u>

#### Childminders Information and support

If you require any information, support and training for any child you have concerns please contact the Early Years Inclusion Team.

Currently the person to contact directly is Sandy Atwal- Principal SEND Advisor email: **SAtwal@hillingdon.gov.uk** Work mobile: 07395246022

#### SAS threshold of support

Please find the Early Years 'Threshold of Support' document here. This provides a consistent approach to supporting the needs of the CYP across Hillingdon. We are currently compiling a toolkit (which is mentioned in these documents) which will be shared with you shortly: <u>EY/PVIs 1:1 Threshold of Support for referrals</u>

#### Early Years Inclusion Funding 2023-2024

The last Early Years Inclusion Funding panel date for this academic year was 20th June 2023. Any applications made after the last submissions date (13<sup>th</sup> June 2023) will be seen in the new academic year.

Please see the <u>updated EYIF guidance</u> which includes next academic year's panel dates and submission deadlines.

For all children who have received EYIF please complete the following form to demonstrate the impact and progress made at the end of their funding <u>https://forms.office.com/e/Q67DH8KDfi</u>

If you need to cease a child's EYIF funding due to the child moving/receiving other funding, please complete the following form <a href="https://forms.office.com/r/sRtTmqPyRd">https://forms.office.com/r/sRtTmqPyRd</a>

We hope the new EYIF process this year has allowed you to access funding more frequently and has had a positive impact on the children you support.

## **SEND** Service

#### Annual Review Reports

Please ensure that all annual review meetings take place and that the outcomes include transition to the next key stage of education and Planning for Adulthood for students from Year 9.

Please note that Annual Review Reports should now be sent to the dedicated email:

senannualreviews@hillingdon.gov.uk

#### EHC Assessments

Please remember to **send EHC Needs** Assessment requests electronically to:

#### Please use Stronger Families Hub to request a statutory assessment. (<u>sendadmin@hillingdon.gov.uk</u>) has been deactivated and <u>not</u> to <u>sasinclusion@hillingdon.g</u> <u>ov.uk</u>

Please attach the EHC needs assessment application template from: Information for SEND professionals -Hillingdon Council referring through: <u>https://www.hillingdon.gov.uk/stronger-families.</u>

Please note that the form is being redesigned therefore for EHCNA you do not need to fill in all the information related to social care questions if you feel it's not relevant, however please ensure you attach the EHCNA request form and all evidence related to the request (including costed provision map and relevant reports).

If you are a parent/ Young Person or supporting a family and would like to make a referral, please contact: Email: **strongerfamilieshub@hillingdon.gov** .uk Phone: 01895 556 006.

Please note that we will accept an email from a parent as consent to carry out an assessment and to share information. with other services if they are unable to



### SEND Statutory Service Updates

**Consultations** – Please ensure you are completing consultations and returning within the 15 days. A gentle reminder these are shared with parents, and you must consider all reasonable adjustments and support to make a placement successful rather than a refusal. Parental preference is a high threshold.

#### SEND Panel

To attend SEND panel (every Wednesday 1pm virtually) please book a place via email: <u>echallis@hillingdon.gov.uk</u>

**Staff changes -** Please note that we have new interim officers covering vacancies until permanent roles are fulfilled. Please see **SEND caseload school allocation**.

#### **SEND Team Managers:**

Please note that the Primary Team has a new manager Primary Team (until Year 8) Danielle Roberts droberts2@hillingdon.gov.uk

Secondary Team (from Year 9)

Sonal Sisodia ssisodia@hillingdon.gov.uk

#### **Highlight on placements**

We understand there are some pupils who may require a specialist placement attending your setting – and due to the national shortage, one is not available. We consult a range of settings, in and out of borough, independent and maintained but we need to ensure whatever placement is sought is an efficient use of resource. Please continue to advise families to contact SENDIAS for impartial support.

#### SEND caseload school allocation.

For SEND Team contact details please click here

SEND Placement Consultation

#### SEND Tribunals

If you are involved in SEND Tribunal proceeding, please note that it is in the school's best interest to attend the hearing as a witness for LA or parent/carer in order to avoid being ordered by Tribunal to attend on the day of the hearing. This is causing delays and further challenges in cases. If you have any queries, please liaise with your allocated SEND Officer and/or you can contact us on <u>sentribunals@hillingdon.gov.uk</u>.

**Mediations:** Please note that If there is new evidence that was not presented at SEND Panel and you can provide this additional information to support the request for EHCNA, you can simply re-submit the request rather than going via Mediation.

## **Educational Psychology Service**



#### Educational Psychology Service - TIME TO MAKE REQUESTS FOR THE EP TRADED SERVICE FOR NEXT YEAR 2023-2024

Unbelievably, it is the time of year when we need to ask schools to consider how may EP traded days they would like to purchase for next academic year 2023-2024. Please consider the amount of time you need for the entire year and contact **educationalpsychologyservice@hillingdon.gov.uk** to register this interest.

Being early with requests helps us to fulfil your wishes. Please specify if you have an existing relationship with an EP which you would like to maintain where possible going forward, we will generally be reverting back to one LINK EP per school.

Should you have any specific enquiries about the traded service, please don't

hesitate to contact us by email

#### Hillingdon Educational Psychology Service Traded EP Offer 2022/2023

Educational Psychology Service	
Principal Melanie Adkins	
Senior EP Ingrida Stankeviciene	Senior EP Subha Samuel
EP Cynthia Pinto	EP Charlene Ramos
EP Shevaun Taylor	EP Helen Vogt
EP Louise Stevenson	EP Jenny Vagas
EP Alysha Collins	Assistant EP Alba Barbullushi
Trainee EP Zoe Price	Trainee EP Sharron Mangum
Trainee EP Michele Estwick	Trainee EP Christopher Quinton

#### **ALL OTHER EPS QUERIES**

If you have any further queries regarding the service, please do contact us Email: <u>educationalpsychologyservice@hillingdon.gov.uk</u>

Tel: 01895 558101

'Thank you for all your hard work and commitment supporting the children and families of Hillingdon. '

## **NASEN – Whole school Teacher Handbook**

This handbook has been developed as a resource for teachers to use over time as they embed inclusive practice in their classrooms: it is not intended that it is read cover-to-cover. It has been written for both primary, secondary and specialist colleagues: teaching assistants, teachers, senior leaders and headteachers. The handbook includes whole-school and whole-class approaches as well as subjectspecific and condition-specific guidance.

Please access the handbook here

## **NASEN – Preparing for Adulthood**

Preparation for Adulthood from the Earliest Years

It has been nearly nine years since the ideas around Preparing for Adulthood from the Early Years (PfAEY) emerged and the expectations on schools to prepare all young people for adult life through personal development have grown in that time.

Preparing for Adulthood is what all schools do for all young people – but that offer is not always drawn together and recognised. Our refreshed 'Preparing for Adulthood from the Earliest Years' Review Guide was trialled with schools in Oxfordshire who found that taking part in the process resulted in:

- A clear focus and drive for school improvement
- More widely shared expertise and good practice
- Better understanding of the rationale of PfAEY
- A clear and strategic vision for embedding PfAEY
- A named PfAEY governor.

As part of the Universal SEND Services programme, we will be recruiting 80 nursery, primary, secondary and school sixth form settings to carry out a review in the Autumn term of 2023. Settings will receive training and support to carry out the review and will be encouraged to produce an analysis report and action plan. Participating schools will also have an opportunity to cascade PfAEY training and support to a partner school the following year.

To find out more about what's involved, you can <u>read a new blog from Regional SEND Leader, Becky</u> <u>Jones</u>, in which she talks about her own experience of carrying out a PfAEY review as part of the Oxfordshire trial.

If you would like to be considered as a participant, please <u>register your interest</u> today so that we can contact you about next steps in the process.



## **Spotlight Trainings**

Please click under the flyer and 'open' or go through the brochure to sign up!





## Signalong workshops for parents

#### **Course Description**

'Signalong is a sign supported communication system for children with additional needs to support them in developing their speaking and understanding. These workshops are designed both for beginners and experienced signers.

#### Course date, time and location

Courses will last 2 hours and take place in the civic centre Committee Room 3.

Date: 8th November 2022 Introduction to Signalong Time: 10.00am - 12.00pm Venue: Civic Centre Committee Room 3 Date: 21st March 2023 Date: 11th July 2023

## SEND Advisory Service Autism Parenting Support Programme



Parenting support programmes are available to parents who have children aged between 2 and 18 years who have a diagnosis of autism spectrum disorder or social communication difficulties. In order to access the relevant course, you must be a London Borough of Hillingdon resident.

More information and sign up here

## Autism Reality Experience



Autism Reality Experience Training (ARE)

#### Venue TBC

#### Cost: FREE

This exciting workshop gives delegates an experience of what it is like to have Autism and then an in-depth teaching session that helps delegates to really improve knowledge. Delegates will be able to use their own experiences going through the Autism Reality Experience to build greater empathy and understanding for what it might be like for autistic people they know, which will in turn help them to come up with simple yet transformative changes to make the world a more inclusive place for all.

Delivered on a mobile simulator, the ARE can have up to a **maximum of 12 delegates** per course, delivered up to a 3-hour period and 2 x courses per day, this means a maximum of 24 delegates per day. More information can be found here:

Autism Reality Experience (ARE) - Training 2 Care UK Ltd

(ignore prices shown on website as we are not charging for this experience)

As this experience may be oversubscribed, we will be giving priority to schools / settings that have had / signed up for the Inclusion Commitment or SEND review. If you have not had your Supported SEND Review yet, more information can be found here:

Please see <u>Inclusion Commitment brochure</u> and <u>SEND Review information</u> - if interested please contact <u>sgill@hillingdon.gov.uk</u>

### Please sign up here or use the QR code below

### Autism Reality Experience Training - registration of interest



#### **Dates and Times**

28<sup>th</sup> September

Session 1 – 10am-1pm

Session 2 1.30pm – 4.30pm

29<sup>th</sup> September

Session 3 – 10am – 1pm

Session 4 1.30pm – 4.30pm

These are repeated sessions and you will only be able to attend one session

### **Investment in Internships**

The Department for Education (DfE) has announced the Internships Work consortium and the British Association of Supported Employment (BASE) as the chosen delivery partners for an £18 million investment in the Supported Internships programme.

The new Internships Work programme will deliver on a commitment set out in the SEND and AP green paper.

The Internships Work programme includes the National Development Team for Inclusion (NDTi), BASE, and DFN Project SEARCH. It will work closely with local authorities to double the number of supported internships by 2025, engaging with employers and young people to level up the quality of Supported Internships across the programme.

You can read more about Internships Work and BASE by visiting their websites.

#### **Autism Exclusions**

The Department for Education is funding the School Exclusions service through the AET, to provide information and advice to parents, when an autistic child or young person is excluded from school, or is at risk of exclusion; and to support professionals in early intervention strategies and good

practice to avoid the need for exclusions. The website contains guidance but also how to access the AET exclusion service. <u>https://www.autismeducationtrust.org.uk/exclusions</u>

The SEND Advisory Service (SAS), at Hillingdon, provide person-centred support for children and young people who are thought to have emerging SEND. Please don't wait until exclusion feels like the

only option. Early Intervention is paramount. We offer a wide array of universal and targeted training,and 1:1 referrals can be made through the Stronger Families Hub. Stronger Families – Hillingdon Council

#### **SEND Family Support Groups and Clubs**

The SEND Family Support Summer Funday is taking place on 02/07/23 from 1pm – 4pm

at Oak Wood School – please see this flyer for more information.

Here are flyers for the regular clubs and groups:

Activity Clubs Parents Groups Saturday Groups

#### The Parenting Apart Programme

The programme offers a supportive environment in which parents can communicate forming a respectful parent working relationship.

Click here for more information

#### HILLINGDON CHILDREN'S INTEGRATED THERAPY SERVICE

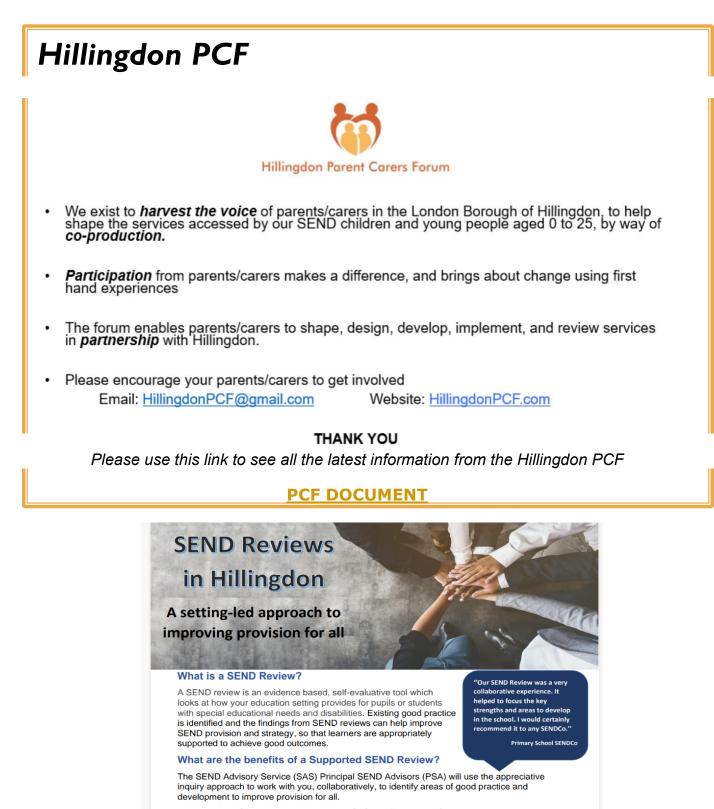
#### Training

The Children's Integrated Therapy Service (CITS) offer online training sessions for professionals and setting staff over two fortnight periods per year. These are currently held in May and November.

Where possible recordings are made of training sessions, and you can find these through the link below

Training: Click here for more information

Referring: Click here for more information



The supported SEND review considers the OFSTED framework, Quality First Teaching and the use of Ordinarily Available Provision.

Access to a NASEN led workshop, only available to Hillingdon schools signed up for a review.

If commissioned through NASEN, the cost of a SEND Review is £1,200 for primary schools and £2,300 for secondary. We are offering a supported SEND Review at no cost to your setting.

#### The Process

- 1. Identification Setting requests a SEND review (contact below)
- Self-Evaluation Setting completes a self-evaluation of current provision
  Preparation The PSA will request preparatory information, analyse data, and confirm a
- programme for their visit
- Site visit The PSA will visit your setting, undertake joint learning walks, engage in discussions with key staff / parents / students and at the end of the day, meet with SLT to discuss strengths and areas of development
- Reporting The PSA submits a written report, based on verbal discussions, within a timescale agreed with the school
- 6. Follow up The setting may agree follow up visits and support

For more information regarding NASEN SEND Reviews visit www.nasen.org.uk





Contact Details:

To find out more information or to book a SEND Review contact:

Sandy Atwal – <u>satwal@hillingdon.gov.uk</u> – PVI's

#### LOCAL AREA SEND INSPECTION

"Good reads"

**Framework** 

A new approach...

#### Premature CYP in nursery and schools

The impact of prematurity in child development within settings can have a significant impact on child development and learning. The Nottingham link is for a free course, for staff, on understanding the impact of prematurity which will affect approximately 1 in 10. Bliss is the national prematurity charity, which provides support and advice for parents.

> Central and North West London NHS Foundation Trust

Link for training



#### Hillingdon Talks, Moves, Plays – Children's Integrated Therapy Service (CITS)

In 2019, CNWL launched Hillingdon Talks, Moves, Plays, the Children's Integrated Therapy Service (CITS). Including a team of specialised therapists, technicians and administrators, the service work together with children and young people aged 0 to 19, their families and settings by offering assessment, training and advice.

Click here for more information

<u>Leaflet</u>

<u>Poster</u>



**The Children's Integrated Therapy Services (CITS)** are running zoom training workshops for education and early years staff once a week for 10 weeks.

Please use this link to find out more information CITS Training Workshops

Please visit the **Children's Integrated Therapy Service** website <u>www.cnwl.nhs.uk/children-integrated-therapy-service</u> for information about the service. This includes strategies and resources for parents and professionals as well as links to other useful websites.

◎Instagram 😚 Facebook 💟 Twitter 🅀 Website 榉 LinkTree



Colham Manor Children's Centres have launched its new Autism Parent Support Group (used to be called Friends of Early Birds). This group is run by parents, for parents and runs on the third Friday of the month.

Please find attached the poster with further details. This is currently a drop-in, with no need to book.

Please share with any families you are working with that may find this group helpful.

If you have any questions, please contact Laura Healy, Centre Manager lhealy@hillingdon.gov.uk

www.hillingdon.gov.uk/childrenscentres



## An inspirational Story...

"I have just returned from the special Olympics where 170 countries and over 7000 athletes took part. Team GB had 82 athletes taking part. My Nephew Ryan Griffin took part at 16 years of age he was the youngest Athlete on the Irish team. Ryan has Downs syndrome alongside this he has communication difficulties.

Ryan first threw the Javelin in January when the family found out he had been selected for the Special Olympics in Berlin and the family is so proud that he won Silver in the World Special Olympics.

The amazing support from volunteers throughout the Olympics was outstanding. As a family the support for Ryan and the family throughout his life has been fantastic and shows what effective early intervention and the correct support can do to support achievement."



#### Family Hubs/EY Nurseries Consultation for LA Education

Hillingdon Council is inviting children, young people, families, carers, partners, providers and community organisations to have their say on its proposals to roll out a family hub model boroughwide and options for its early years nurseries. Please use this link for further information: <u>Final Family Hubs EY Nurseries Consultation</u>

### **Useful Contacts**

- **Admissions** <u>admissions@hillingdon.gov.uk</u> or by telephone: 01895 558670.
- CLA support Virtual School <u>virtualschooladmin@jhillingdon.gov.uk</u>
- Early Intervention and Prevention Key Work Service (incl. behaviour/ exclusion) - <u>Earlyinterventionaccess@hillingdon.gov.uk</u> or by telephone: 01895 250858
- Early Years Advisory Teacher Team <u>earlyyears@hillingdon.gov.uk</u> or by telephone: 01895 277358
- Education Psychology <u>educationalpsychologyservice@hillingdon.gov.uk</u> or by telephone: 01895 250027
- Education Improvement Team <u>education@hillingdon.gov.uk</u>
- Elective Home Education <u>admissions@hillingdon.gov.uk</u> or by telephone: 01895 558670
- Finance <u>schoolfinancereturns@hillingdon.gov.uk</u> or by telephone: 01895 277687
- Health and Safety general enquires <u>healthandsafetyadvisory@hillingdon.gov.uk</u> or by telephone: 01895 250866
- Insurance Team insuranceteam@hillingdon.gov.uk or by telephone: 01895 556131
- Learning & Development Support Team <u>learninganddevelopment@hillingdon.gov.uk</u> or by telephone: 01895 277692
- Participation Key Work Team (school attendance, exclusions, children missing education, child performance licensing and work permits, post 16 participation),
  participationteam@hillingdon.gov.uk or by telephone: 01895 250858.
- Safeguarding Deputy (LADO) Hannah Ives, hives@hillingdon.gov.uk
- School Buildings Programme Co-ordinator
  <u>capitalprogrammeteam@hillingdon.gov.uk</u> or by telephone: 01895 556097
- SEND Advisory Service sasinclusion@hillingdon.gov.uk saskeywork@hillingdon.gov.uk sassensory@hillingdon.gov.uk
- Special Educational Needs Team <u>strongerfamilies@hillingdon.gov.uk</u>
- Special Educational Needs Information Advice and Support Service (SENDIASS) (for parents/ carers and young people - access to this service is via self-referral from parents/carers or young people) - <u>sendiass@hillingdon.gov.uk</u> or by telephone: 01895 277001



## PAST NEWSLETTERS

IF YOU ARE UNABLE TO FIND SOME OF THE OLDER DOCUMENTS IN THIS VOLUME OR HAVEN'T READ YET; PLEASE CLICK ON THE PREVIOUS NEWSLETTERS:

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