



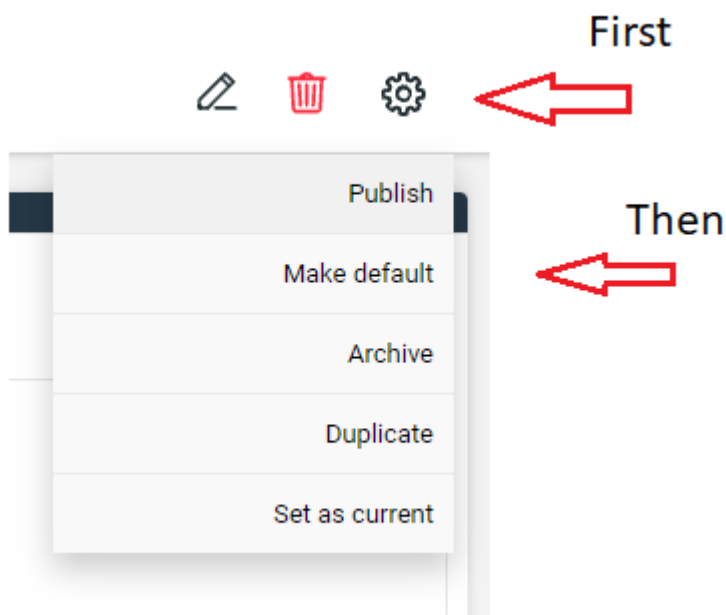
# How to set a budget as default in SBS Budgets

## Setting a budget as default in SBS Budgets

Setting a budget as default in SBS Budgets will ensure that each time you log into Budgets, the budget you would like to work on will automatically be open.

To make a budget default, firstly go **Settings > Budgets**. Once this page has loaded, click the name of the budget you wish to make default from the list on the left.

Once the next page loads, click the cog in the top right corner then select 'Make default'.



Once you have done this, you should notice a grey circle with a D underneath the budget, indicating that this is now the default budget.