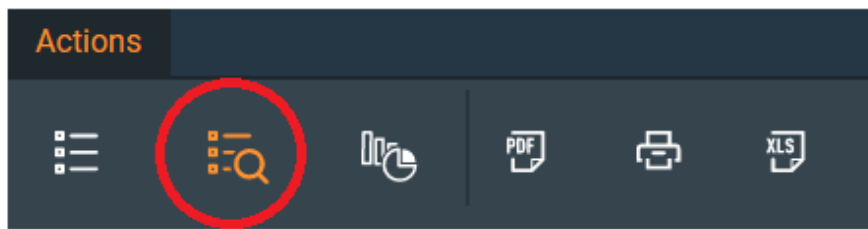
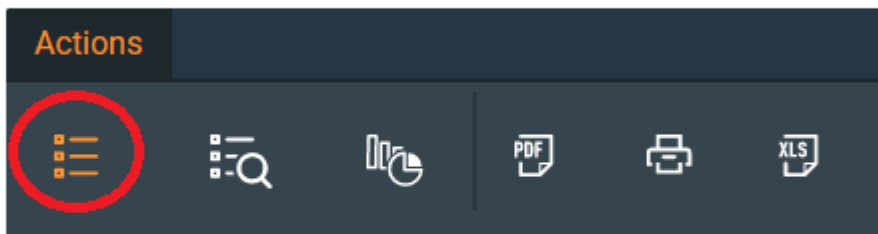




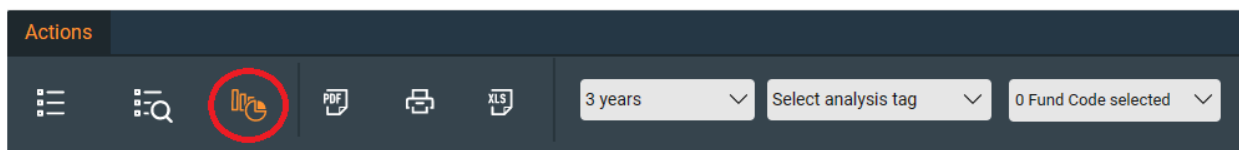
# SBS Budgets Viewing Reports

For: SBS Budgets Customers

1. When looking Reporting, you can change the amount of detail being shown on the report by click on the **'Summary'** button or the **'Details'** button.



2. You can also view the report as a chart by clicking the **'chart'** button.



3. You are also able to print, export to pdf and export into excel the report straight from SBS Budgets using the **'PDF'** **'PRINT'** **'XLS'** button.

