



How to remove a National Insurance table in Budgets




How to remove an old National Insurance table in SBS Budgets

To do this, firstly please go **Settings > Budgets**, then click **edit** to the right of the budget you wish to remove the national insurance table from.

Actions Filters Hidden 3 items : 1 pages							
Name	Start	End	Reporting	Created At	Archived	Notes	Actions
Initial Budget 2020/21 C D P	1st September, 2020	31st August, 2025	CFR, GAG, ACOA	2nd September, 2021			Edit
Initial Budget 2021/22 (scenario)	1st September, 2021	31st August, 2026	CFR, GAG, ACOA	9th December, 2021			Edit

Once this page has loaded, click the **Calculation tables** tab at the top of the page, then scroll all the way to the bottom. Here you will be able to click the **bin icon** to the right of the effective lines to remove them.

To use the below image as an example, if your budget began 1/4/2020, you could click delete on the circled icons to remove those two lines, as they would no longer be in use.

National Insurance tables	
Effective date	Version
2018-04-01	2018/19 
2019-04-01	2019/20 
2020-04-01	2020/21 
Add National Insurance table	

Please note! These changes will be budget specific, so if you have more than 1 working budget, you will need to replicate this change across all your working budgets.