



# How to turn outturn on and off in SBS Budgets

## Enabling and disabling outturn in SBS Budgets

To enable or disable outturn in your budget, firstly please go **Settings > Budgets**, then click **edit** to the right of the budget you wish to amend.

Actions Filters Hidden			3 items : 1 pages				
Name	Start	End	Reporting	Created At	Archived	Notes	Actions
Initial Budget 2020/21 <span>C</span> <span>D</span> <span>P</span>	1st September, 2020	31st August, 2025	CFR, GAG, ACOA	2nd September, 2021			<a href="#">Edit</a>
Initial Budget 2021/22 (scenario)	1st September, 2021	31st August, 2026	CFR, GAG, ACOA	9th December, 2021			<a href="#">Edit</a>

Once this page has loaded, simply toggle the 'Show outturn' switch to on or off as appropriate (black indicates on, grey indicates off), click the green tick in the top right corner to save.

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Edit Budget ?

Core Settings

Staff contract settings

Calculation Tables

Additional Settings

Notes

Name:

Initial Budget 2020/21

?

Reporting:

Consistent Financial Reporting [CFR]

General Annual Grant [GAG]

Academy Chart of Accounts [ACOA]

Custom Reporting

Start:

2020-09-01

?

End:

2025-08-31

?

Financial year start:

Sep

1

?

Show outturn:

?

**Please note!** These changes will be budget specific, so if you have more than 1 working budget, you will need to replicate this change across all your working budgets.