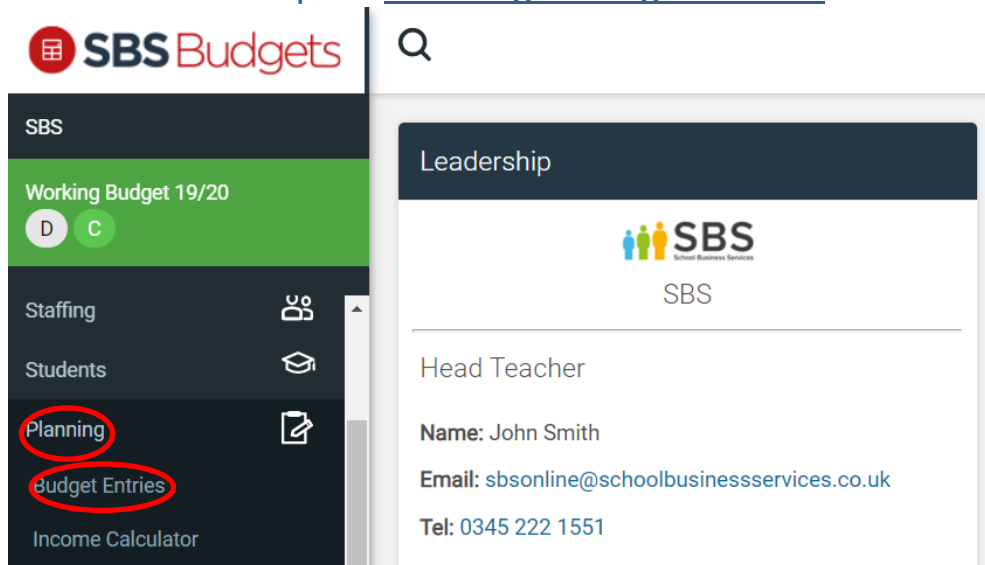




How to inflate a Budget entry

Inflating Budget Entries

1. Follow the path Planning > Budget Entries



2. Click edit to the right of the budget entry line

Actions		Filters		Hidden												72 items : 1 pages		
<input type="checkbox"/>	Type	Budget Code	CFR	GAG	Cost Centre	Description	Tags	Fund Codes	2018/19 outturn	2019/20	2020/21	2021/22	2022/23	2023/24	Notes	Actions		
<input type="checkbox"/>	Brought Forward	BBF		B02	Balance Brought Forward	Balance BF			23,525.00							edit		
<input type="checkbox"/>	Expenditure	ACA5200	E22		Furniture/Equip (Not Cap)	Furniture	PP (50%)		2,000.00	2,040.00	2,080.80	2,122.42	2,164.86	2,164.86		edit		
<input type="checkbox"/>	Expenditure	ACA3135	E17		Other Occupancy Costs	RATES	General Rates		67,252.50	70,615.13	74,145.88	74,145.88	74,145.88	74,145.88		edit		
<input type="checkbox"/>	Expenditure	ACA3111	E18		Other Occupancy Costs	RATES	Hygiene Requisites		6,835.50	7,177.28	7,536.14	7,536.14	7,536.14	7,536.14		edit		

3. Select the 'Profile' tab

Create Budget Entry ?

Entry details
Profile
Notes

Description:
Budget code: ACA3125 - Electricity
Cost centre:
Tags: Add Tags...
Fund codes: Add Fund codes...

4. Add a value between the inflation and apply button

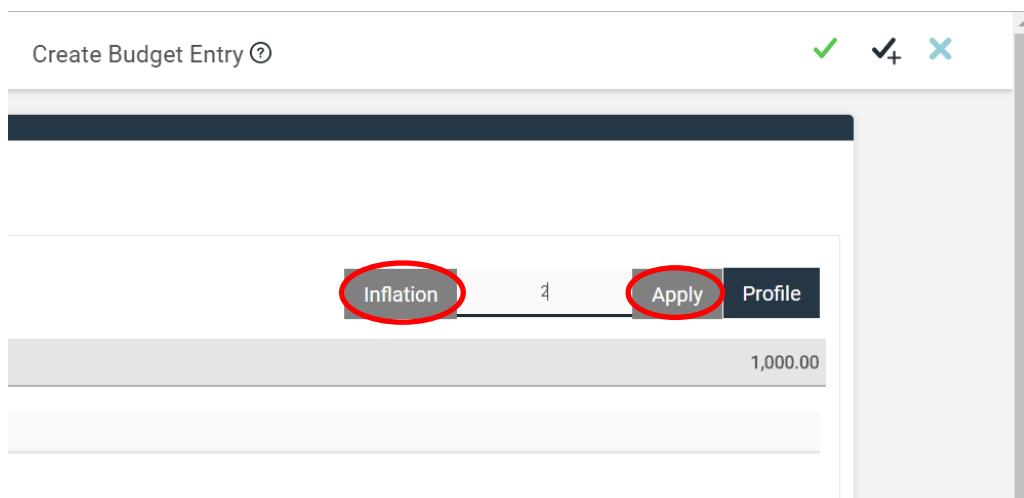
Create Budget Entry ?

✓
✓+
✕

Inflation
4
Apply
Profile

1,000.00

5. Click with inflation or apply to cumulatively inflate from year one

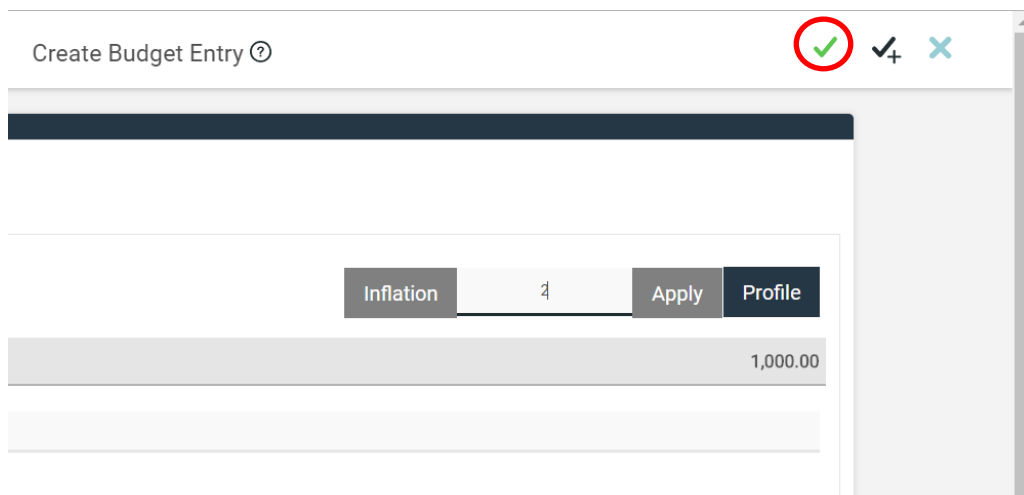


Create Budget Entry ⓘ

Inflation 4 Apply Profile

1,000.00

6. Once all the data is in the entry, select the save icon



Create Budget Entry ⓘ

Inflation 4 Apply Profile

1,000.00