

School Websites – checklist for maintained schools

The following checklist summarises the information that you **must** publish on your website.

If your school **doesn't maintain its own website**, you **must** still publish all of the relevant information in the checklist online. You can use an alternative website to host the information, as long as you let parents know the address and details – for example, by providing parents with the URL (website address) and any other relevant details.

In addition to the requirements in the checklist, you'll also need to make the following information publicly available, which you can do by putting it up on your website:

- **Child protection policy** – if you don't put your child protection policy on your website, you must provide a paper copy on request
- **Freedom of information publication schemes** – you must make certain information publicly available as part of the 'publication schemes' you're required to have under the Freedom of Information Act 2000
- **Public sector apprenticeship target information** – find out [how to meet this target](#), if applicable

Updates since September 2021

School uniform information

You are now required to publish your school's uniform policy online and you should also publish information on second-hand uniforms (e.g. where they can be bought). This is set out in the DfE's [statutory guidance on the cost of school uniform](#).

School opening hours

You should publish information about school opening and closing times, and total opening hours per week. See below for more details.

Remote education information

You're no longer required to publish information about your school's remote learning provision. However, the DfE says you should consider doing so.

Personal telephone number of the careers leader

You do not need to publish the careers leader's personal telephone number. Use a school number instead, for data protection reasons.

Accessibility plan

It's not a requirement to publish your accessibility plan on your website – but, whether you do so or not, your SEN information report must mention it and confirm that it covers the required areas.

SCHOOL CONTACT DETAILS	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
School name	•	•	•	Contact details: what maintained schools must publish online	
Postal address	•	•	•	Contact details: what maintained schools must publish online	
Telephone number	•	•	•	Contact details: what maintained schools must publish online	
Name of person who deals with queries from parents and the public	•	•	•	Contact details: what maintained schools must publish online	
Name and contact details of your special educational needs (SEN) co-ordinator (SENCO)	•	•		Contact details: what maintained schools must publish online	
Appropriate response to test messages	•	•	•	Contact details: what maintained schools must publish online	

POLICIES AND OTHER INFORMATION	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
Behaviour policy	•	•	•	Behaviour policy: what maintained schools must publish online	
Statement of values and ethos	•	•	•	Values and ethos: what maintained schools must publish online	
Charging and remissions policy	•	•	•	Charging and remissions policies: what maintained schools must publish online	

Complaints procedure	•	•	•	Complaints procedure: what maintained schools must publish online	
A link to, or copy of, your most recent Ofsted report	•	•	•	Ofsted reports: what maintained schools must publish online	
School opening and closing times, including: <ul style="list-style-type: none"> • Total hours provided in a typical week (e.g., 32.5 hours) • Morning registration time • The official end of the compulsory school day 	•	•	•	School opening hours: what maintained schools must publish online	
Equality objectives (update at least every 4 years)*	•	•	•	Public sector equality duty: what maintained schools must publish online	
Details of how you comply with the public sector equality duty (update annually)*	•	•	•	Public sector equality duty: what maintained schools must publish online	
A link to the school and college performance measures website and your school's performance measures page	•	•	•	Performance measures website: what maintained schools must publish online	
Details of the amount of time off taken by staff who are union officials to carry out their union duties**	•	•	•	The Trade Union (Facility Time Publication Requirements) Regulations 2017	
Number of individuals (if any) earning over £100k, in £10k bandings (a table is recommended, update annually)	•	•	•	Financial information: what maintained schools must publish online	
A link to your school's dedicated page on the	•	•	•	Financial information: what maintained	

‘schools financial benchmarking’ service				schools must publish online	
Your relationships education, or relationships, sex and health education (RSHE), policy***	•	•	•	Section 8 of the Relationships Education, Relationships and Sex Education and Health Education (England) Regulations 2019	
Uniform policy	•	•	•	School uniforms: what maintained schools must publish online	

*[The Equality Act 2010 advice for schools](#) provides information as to how your school can demonstrate compliance, for example, including details of how your school is:

- Eliminating discrimination, harassment and victimisation (see the Equality Act 2010)
- Advancing equality of opportunity – between those who share a protected characteristic and those who don’t
- Consulting and involving those affected by inequality, in the decisions you’re taking to promote equality and eliminate discrimination

**Applicable to foundation and voluntary aided schools (for community and voluntary controlled schools, the responsibility to publish this lies with the local authority (LA) as the employer). This only applies to schools of a certain size. Check [the guidance](#) for details

***This requirement is referred to as a 'statement' in section 8 of the [Relationships Education, Relationships and Sex Education and Health Education \(England\) Regulations 2019](#) (which amended the [Education Act 2002](#)). We clarified with the DfE and it confirmed that by 'statement' it actually means your RSHE policy

SPECIAL EDUCATIONAL NEEDS (SEN) INFORMATION REPORT*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
The SEN information specified in Schedule 1 of the Special Educational Needs and Disability Regulations 2014 *	•	•	•	SEND: what maintained schools must publish online	
Information* as to: <ul style="list-style-type: none"> • Your admission arrangements for pupils with disabilities • The steps you’ve taken to prevent pupils with disabilities from being treated 	•	•	•	SEND: what maintained schools must publish online	

<p>less favourably than other pupils</p> <ul style="list-style-type: none"> • The facilities you provide to help pupils with disabilities to access the school • Your accessibility plan** 					
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* Update at least annually and as soon as possible when any changes occur

** Your SEN information report must mention your accessibility plan and confirm that it covers the following 3 areas (it's not a requirement for the plan itself to be published on your website):

- Increasing the extent to which pupils with disabilities can participate in your curriculum
- Improving your school's physical environment to increase the extent to which pupils with disabilities can take advantage of the education, benefits, facilities or services you provide or offer
- Improving the delivery to pupils with disabilities of information that is readily accessible to pupils without disabilities

CURRICULUM*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
For each academic year, the content of the curriculum for each subject (including RE, even if it's taught as part of something else)	•	•	•	Curriculum: what maintained schools must publish online	
Details of how someone can find out more about your curriculum	•	•	•	Curriculum: what maintained schools must publish online	
Details of your remote learning provision – this is no longer a requirement, but the DfE says you should consider publishing it	•	•	•	Remote education: what maintained schools must publish online	
Key Stage (KS) 1: the names of any phonics or reading schemes you're using	•		•	Curriculum: what maintained schools must publish online	
Key Stage 4 (KS4): a list of courses available to pupils, including GCSEs		•	•	Curriculum: what maintained schools must publish online	

* Your approach to the curriculum **should** also include how you're complying with your duties in the [Equality Act 2010](#) and the [Special Educational Needs and Disability Regulations 2014](#) about making the curriculum accessible for those with disabilities or SEN

ADMISSIONS	COMMUNITY SCHOOLS	VOLUNTARY CONTROLLED SCHOOLS	VOLUNTARY AIDED SCHOOLS	FOUNDATION SCHOOLS	REQUIREMENT SOURCE	CORRECT ON THE WEBSITE? ✓
A statement telling parents to contact the local authority to find out about your admission and appeal arrangements	•	•			Admissions: what maintained schools must publish online	
Your school's admission arrangements, by 15 March each year	•	•	•	•	School admissions code (paragraph 1.50)	
How you'll consider applications for every age group			•	•	Admissions: what maintained schools must publish online	
What parents should do if they want to apply for their child to attend your school			•	•	Admissions: what maintained schools must publish online	
Your arrangements for selecting the pupils who apply (if relevant)			•	•	Admissions: what maintained schools must publish online	
Your oversubscription criteria (including the order in which they're applied)			•	•	Admissions: what maintained schools must publish online	

<p>A timetable for organising and hearing admission appeals for your school, by 28 February each year (see here for what this must include)</p>			•	•	Admissions: what maintained schools must publish online	
<p>How you'll deal with in-year applications for the following school year, by 31 August each year, including:</p> <ul style="list-style-type: none"> • An application form (if your governing board manages in-year admissions) • Information about where to find details of the in-year admission scheme (if you manage this through your LA) • Any supplementary information 			•	•	Admissions: what maintained schools must publish online	

PUPIL PREMIUM AND RECOVERY PREMIUM STRATEGY STATEMENT*	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
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Pupil premium strategy statement (using the DfE's template), by 31 December	•	•	•	Pupil premium and recovery premium: what maintained schools must publish online	
The impact of the previous year's expenditure	•	•	•	Pupil premium and recovery premium: what maintained schools must publish online	
Amount of pupil premium allocation for the current year	•	•	•	Pupil premium and recovery premium: what maintained schools must publish online and pupil premium guidance and strategy statement template	
A summary of the main barriers to educational achievement faced by eligible pupils at your school	•	•	•	Pupil premium and recovery premium: what maintained schools must publish online and pupil premium guidance and strategy statement template	
How you'll spend the funding to address those barriers and the evidence that supports that approach**	•	•	•	Pupil premium and recovery premium: what maintained schools must publish online and pupil premium guidance and strategy statement template	
How the impact will be measured	•	•	•	Pupil premium and recovery premium: what maintained schools must publish online and pupil premium guidance and strategy	

				statement template	
The date when you'll next review your pupil premium strategy	•	•	•	Pupil premium and recovery premium: what maintained schools must publish online and pupil premium guidance and strategy statement template	

*If your school receives [recovery premium funding](#), you must report on this as part of your pupil premium reporting, using the DfE's template.

**Any activity funded using the pupil premium from the start of the 2022/23 academic year must fall under an approach listed in the 'menu of approaches' set out on page 7 of [Using pupil premium: guidance for school leaders](#).

PE AND SPORT PREMIUM* (PRIMARY AGED PUPILS ONLY)	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
How much funding your school received	•		•	PE and sport premium: what maintained schools must publish online	
Details of how your school spent, or will spend, the funding	•		•	PE and sport premium: what maintained schools must publish online	
The impact of the funding on pupils' PE and sport participation and attainment	•		•	PE and sport premium: what maintained schools must publish online	
How you'll make sure these improvements are sustainable	•		•	PE and sport premium: what maintained schools must publish online	
The percentage of pupils within your year 6 cohort that can do each of the following: <ul style="list-style-type: none"> • Swim competently, confidently and proficiently over a 	•		•	PE and sport premium: what maintained schools must publish online	

<p>distance of at least 25 metres</p> <ul style="list-style-type: none"> • Use a range of strokes effectively • Perform safe self-rescue in different water-based situations 					
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*By the end of the summer term (31 July at the latest)

CAREERS PROGRAMME INFORMATION (YEARS 7 TO 13 ONLY)	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
The name, email address and telephone number of your careers leader (use a school number, to avoid publishing their personal one, in line with the UK GDPR)		•	•	Careers programme information: what maintained schools must publish online	
Information about your careers programme, including: <ul style="list-style-type: none"> • A summary of it, including details of how pupils, parents, teachers and employers can access information about it • How you measure and assess the impact of it on pupils • The date when you'll next review the published information 		•	•	Careers programme information: what maintained schools must publish online	
Baker Clause policy statement*		•	•	Careers guidance and access for education and training providers (page 12)	

› *Read the statutory guidance for schools on [careers guidance and access for education and training providers](#) for details on what to include

KEY STAGE (KS) 2 PERFORMANCE DATA	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
You don't need to publish KS2 results for 2021/2022, because these results won't be published as performance measures. You should continue to publish your 2018/19 measures until new ones are published. You should clearly mark that these aren't current.					
% of pupils achieving at least the expected standard in reading, writing and maths	•		•	Test, exam and assessment results: what maintained schools must publish online	
% of pupils achieving a higher standard in reading, writing and maths	•		•	Test, exam and assessment results: what maintained schools must publish online	
Progress scores in reading, writing and maths	•		•	Test, exam and assessment results: what maintained schools must publish online	
Average scaled scores in reading and maths	•		•	Test, exam and assessment results: what maintained schools must publish online	

KS4 PERFORMANCE DATA	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
You need to publish performance data for the 2021/2022 academic year. However, the DfE suggests you include the following statement: "Given the uneven impact of the pandemic on school and college performance data, the government has said you should not make direct comparisons between the performance data for 1 school or college and another, or to data from previous years."					
Progress 8 score		•	•	Test, exam and assessment results: what maintained schools must publish online	
Attainment 8 score		•	•	Test, exam and assessment results: what maintained	

				schools must publish online	
% of pupils achieving a grade 5 or above in GCSE English and maths		•	•	Test, exam and assessment results: what maintained schools must publish online	
% of pupils entering the English Baccalaureate (EBacc)		•	•	Test, exam and assessment results: what maintained schools must publish online	
EBacc average point score (APS)		•	•	Test, exam and assessment results: what maintained schools must publish online	
% of pupils staying in education or going into employment after KS4		•	•	Test, exam and assessment results: what maintained schools must publish online	

KS5 PERFORMANCE DATA (16 TO 18)	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
<p>The following performance measures from your school's 16 to 18 performance measures page:</p> <ul style="list-style-type: none"> • Attainment • Retention • Destinations <p>(See page 11 of this guidance for more details on these measures)</p>		•	•	Test, exam and assessment results: what maintained schools must publish online	

GOVERNANCE INFORMATION	PRIMARY	SECONDARY	SPECIAL	REQUIREMENT SOURCE	CORRECT ON WEBSITE? ✓
The structure and responsibilities of the	•	•	•	Governors' information and	

governing board and its committees, and full names of the chair of each				duties: what maintained schools must publish online	
<p>For each governor who's served at any point over the past 12 months (including associate members):</p> <ul style="list-style-type: none"> • Full name • Term of office • Date of appointment • Date they stepped down (where applicable) • Who appointed them • Register of business and financial interests • Governance roles in other educational institutions • Any material interests arising from relationships between governors or between governors and school staff • Attendance record at governing board and committee meetings over the last academic year • Associate members only: details of their voting rights on committees 	•	•	•	Governors' information and duties: what maintained schools must publish online	

SOCIAL MEDIA, NEWSPAPER ARTICLES AND APPEARANCE	PRIMARY	SECONDARY	SPECIAL	COMMENTS & DETAILS
If the school has social media sites and pages, are they up to date?	•	•	•	
Do school social media sites portray the school favourably?	•	•	•	

Are there Google reviews available? Have they been considered in terms of safeguarding and having a narrative around external comments?	•	•	•	
Has the school appeared in local and national newspaper articles?	•	•	•	
General website appearance and navigability	•	•	•	