How to download a file securely using USO-FX2

Firstly go to the main page

https://my.uso.im/usofx/Share.aspx

Log in with your Atomwide password



http://my.uso.im/usofu/Received apx

myUSO		Servic NG the Lo	es in collaboration ondon Grid for Lear	with ming				
Site menu	=	*	/ USO-FX2 / R(eceived Files				
🖀 Home		File	es shared with	h you				
💭 myLinks		The	The files shown here have been shared with you via USO-FX 2 by other users. Some files may have expired and may no longer be a					
myDrive		On/	before: 01 Dec	2017	Wo	ord Search :		Show deleted : 📃
₽ USO-FX2	^		Download	Document				
Received Files			Eile size: 13 KB	Title: EYPP Retu	rn - Hermitage P	Primary P return attached, Kind i	regards to Smallwood He	rmitage Primary
Shared Files				Filename: EYPP	Collection FY 20	017-18 Hermitage.xlsx		
Share Files			🛓 🔕 🗸 File size: 11 KB	Title: EYPP retu Notes:	rn from Deanesf	field Primary School		
Invite Files				Filename: EYPP	Nov 2017.xlsx			
Push Files								
Distribute Files								
Groups								



Alternatively you may have received an automatic email notification which looks like this

New document available via USO-FX D Reason at		÷ 8		
do not reply@stornwide.com to me (=)		10:26 (22 minutes ago) 🔆 🔺 🔹		
A new document has been uploaded by Greg Watson at Hillingdon LA or Council and is now available for download from the U	USU-FX page within https://my.uso.im .		-	
1 filles have been shared. No description was entered.				Click on link
Click have to Baply or Ecenard				
Using 11.57.08	Programme Policies Powered by Google*	Last account activity: 10 minutes ago Databa		





myUSO 🚦	Services in collaboration with the London Grid for Learning			•	0.00	Greg Watson person 20118mpton preux Hillegion LA or Council	
Site menu							
Home	Welcome to myUSO	4.1	Quick Links				
[] myLinks	int is your assessment.		recess to an your myour measure. For more options use the last ment out on the set				
myDrive	YOUR SCHOOL LOGO CAN				F		
Received Files	GO HERF		myLinks myDrive USC	O-FX2 School Calendar	LetterMerg	e Training	L
Shared Files	Greg Watson Hillingdon IA or Council						
Share Files	Update email address Change Password		My Favourites			+ +	
Invite Files Push Files	 Terms and Conditions O Logout		To add favourite trids the items needs to first be saved either in myLinks or on one of th	he Resources pages.			
Distribute Files	Notifications		No fevourites				
Groups	USA PR		Most Visited			-	
C School Calendar	& myUSO Latest features		These are created from the links you visit via myUSD.				
LetterMerge			No ferourites				
Training			Announcements				
O Settings			To create a new announcement, please use the "4" symbol on the right.				
			No announcements				
6							1

You can now download, view and save the file as per guidance on page 2

Schools Finance Team

November 2017