

Appendix 5 - NQT LOAN Application model

XXXXXXXXXXXXX SCHOOL

MODEL APPLICATION FOR AN INTEREST FREE LOAN FOR A NEWLY QUALIFIED TEACHER OF UP TO £1,500

Completed form to be returned to:

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For queries about this form, please telephone XXXXXXXXXXXXXXXXXXXX

PERSONAL DETAILS

Surname..... (Mr/Mrs/Ms/Miss)

Forename(s)

Department Payroll No:.....

Home Address.....
.....
.....

Work tel no..... Home/mobile no

DECLARATION

The details given above are complete and correct and I hereby apply for a loan of £1,500. I agree that I shall repay the full amount of the loan by 12 equal consecutive monthly instalments of £125.00 commencing on _____(Date), which sum I agree to being deducted from my salary each month until the total sum advanced be repaid.

I have read the conditions below and agree to be bound by them.

Signature..... Date

AUTHORISATION – To be completed by the Headteacher

I confirm that the details given are correct as far as I am aware and I recommend that the loan be granted.

Signature Date

