LINKING COST CENTRES to LEDGER CODES on FMS6

- o Tools
- o General Ledger Set up
- Tab 6 C/Centre Ledger Links





		Link Ledger Codes To Cost Centres	×
	:ne	Available Cost Centres Sequence 🗞 Code 🔷 Description	n
Highlight and choose ledger code	<u>1:</u> ;: C,	Looking for Chosen Cost Centres Code Description 101 Teaching Staff 102 Teaching Supply 102 Teaching Supply 103 Admin. & Finance Staff	
Select o Create links		105 Premises Related Staff Available Ledger Codes Sequence Looking for Description	n
		Code Description A012-01 Other Staff A015-01 Nursery nurses	
	Si	A010-01 lechnicians A030-01 Catering staff A031-01 Cleaners	
		Create Links Cancel H	lelp



Do not be tempted to link all ledger codes to all cost centres. Doing this will produce lengthy reports and slow down processing as there are numerous codes to choose from for every transaction.

Selecting correct ledger codes for transactions is important as they link directly to the national Consistent Financial Reporting (CFR) framework.

Schools Finance Team September 2012