














## Events 2021-22

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|---------------|-------------------------|-------------|
| All Governors | Tuesday 5th Oct 2021    | 5pm - 7pm   |
| All Clerks    | Tuesday 22nd March 2022 | 10am - 11am |



## Sessions 2021-22

|  |   |
|--|---|
| Axis Briefing for Governors                              |    |
| Domestic Abuse   |    |
| Early Years Foundation Stage                             |    |
| Elective Home Education                                  |    |
| Exclusions   |  |
| Governors Training on Financial Roles & Responsibilities |  |
| Introduction to School Admissions                        |  |
| Procurement training                                     |  |
| Safeguarding   |  |
| Safer Recruitment for Governors                          |  |
| School Attendance and Children Missing Education         |  |
| School Improvement                                       |  |
| SEND & Inclusion   |  |

# LA Schools' Governance Service Sessions 2021-22

## Axis Briefing for Governors

This session will provide Governors/trustees with an oversight of the Axis project in Hillingdon. The session will include an overview of current exploitation risks to children and young people including local trends and concerns in Hillingdon; it will highlight the importance of schools working alongside Axis in order to collate information to identify young people at risk of exploitation and to inform meaningful interventions both at an individual and community level.

Wednesday 6th October 2021

6pm - 7pm

## Domestic Abuse

This session will define Domestic Abuse, helping governors understand the nature of abuse and its impact on victims, families, and children. It will enable understanding of Domestic Abuse and ACES (Adverse childhood experiences) and the importance of safeguarding families and children. It will also cover Operation Encompass and early support for child survivors of Domestic Abuse and Crisis Intervention Services for High-Risk Families.

Wednesday 9th February 2022

6pm - 7:30pm

## Early Years Foundation Stage (EYFS)

This session will cover the Early Years Foundations Stage (EYFS) Statutory requirements for schools and the DfE EYFS reforms 2021. It will look into what effective teaching and learning looks like in the EYFS and the importance of play as well as what an effective EYFS learning environment should look like recognising quality Early Years provision.

Wednesday 6th October 2021

7pm - 9pm

Wednesday 2nd February 2022

7pm - 9pm

## Elective Home Education

This session will cover the Hillingdon Picture of EHE and the impact that Covid-19 has had on parents' decisions to home educate. It will look into changes to EHE legislation and the safeguarding responsibilities of both schools and Local Authorities, giving attendees' an overview of the improvements Hillingdon has implemented to support our home educating families.

|                             |              |
|-----------------------------|--------------|
| Wednesday 12th January 2022 | 6pm - 7:30pm |
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## Exclusions

In this session, the document: Exclusions Guidance and Support: For governors and headteachers will be launched. This training will help attendees understand what's new with school exclusions in Hillingdon and the role governors play in scrutinising decisions. Topics such as the managed move protocol, utilising resources internally as well as externally and preventing exclusions through supporting pupils and schools will also be covered.

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| Wednesday 13th October 2021 | 6pm - 7:30pm |
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## Governors Training on Financial Roles & Responsibilities

This session will cover the key financial roles and responsibilities of governing bodies and general guidance on financial management responsibilities including the following key areas: governor roles and financial responsibilities, budget planning, budget monitoring, supporting best value and Schools Financial Value Standard (SFVS).

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|------------------------------|-----------|
| Wednesday 10th November 2021 | 5pm - 7pm |
| Wednesday 26th January 2022  | 5pm - 7pm |

## Introduction to School Admissions

This session will provide an introduction to the school admissions process covering the following topics: how to apply, the full application process, school criteria and key dates.

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|-------------------------|--------------|
| Monday 28th March 2022  | 6pm - 7:30pm |
| Wednesday 11th May 2022 | 6pm - 7:30pm |

## Safeguarding

This session will consider safeguarding duties of school staff and will explore the role of Governors in supporting schools in safeguarding. It will raise awareness of different types of safeguarding concerns and relevant key themes, the role of the LADO and staff conduct.

|                             |              |
|-----------------------------|--------------|
| Monday 20th September 2021  | 6pm - 7:30pm |
| Wednesday 19th January 2022 | 6pm - 7:30pm |
| Wednesday 30th March 2022   | 6pm - 7:30pm |

## Safer Recruitment for School Governors/Trustees

This training is for governors, headteachers and SLT members. The session aims to assist in effective safer recruitment of staff or volunteers in schools, academies or colleges.

Keeping Children Safe in Education (KCSIE) sets out the requirement for governing bodies of maintained schools to ensure that at least one of the persons who conducts an interview has completed safer recruitment training. This training is developed in line with up to date government guidance and includes topics such as preparing to recruit, shortlisting, interviewing and selection process, checks and references as well as remaining vigilant.

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|-------------------------------|-----------|
| Wednesday 29th September 2021 | 6pm - 8pm |
| Monday 24th January 2022      | 6pm - 8pm |
| Wednesday 23rd March 2022     | 6pm - 8pm |

## Procurement Training

This session will define procurement - covering topics such as the legal and governance frameworks, procurement in schools and procurement best practice.

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| Tuesday 11 <sup>th</sup> January 2022 | 6pm - 7pm |
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## School Attendance and Children Missing Education (CME)

The session will cover what the law says, governor's role, definition of a CME, persistent absenteeism and strategies for schools as well as when to refer to the Participation Team. Officers will also provide an update on Hillingdon facts and figures, discuss the support and legal sanctions available, penalty notices, court, school attendance orders, the COVID 19 impact and Ofsted.

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|-----------------------------|----------------|
| Wednesday 20th October 2021 | 6pm - 7:30pm   |
| Wednesday 9th February 2022 | 11am - 12:30pm |

## School Improvement

The School Improvement Overview session will cover categorisation of schools in Hillingdon and the role of the Education Adviser in school improvement; and Governors' accountability for driving up educational standards – monitoring, challenging and evaluating performance.

The OFSTED session will cover: Section 8 inspection format, potential inspection outcomes, and Governors' role in the inspection process.

|                             |              |               |
|-----------------------------|--------------|---------------|
| Wednesday 20th October 2021 | 3pm - 4:30pm | <b>OFSTED</b> |
| Wednesday 3rd November 2021 | 3pm - 4:30pm | SI Overview   |

## SEND & Inclusion

This session will cover the graduated response and the role of an educational psychologist, overview of the SEND Advisory Service (SAS), non-statutory funding and the Inclusion Commitment; while providing an overview of the SEND Statutory Service.

|                              |           |
|------------------------------|-----------|
| Wednesday 23rd February 2022 | 3pm - 5pm |
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Please click below to book your place on any of the above sessions :

[\*\*BOOKING FORM\*\*](#)