# LH_logo-1

# Governor Interest Application Form

# Personal details

|  |  |
| --- | --- |
| **Title** |  |
| **Full Name** |  |
| **Home Address** |  |
| **Mobile Phone Number** |  |
| **Email Address** |  |

**Eligibility**I confirm that I:

* Am aged over 18
* Am not a current pupil at any school
* Am not the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order, an interim debt relief restrictions order or an undischarged sequestration
* Am not disqualified from being a company director and/or a charity trustee
* Have not been disqualified from holding office as a governor
* Have not been removed from office as an elected governor within the last 5 years
* Am not included in the list of those unsuitable to work with children or disqualified from working with children, barred from regulated activity and/or disqualified from registering for childminding or providing daycare
* Have not been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor
* Have not received a prison sentence of 2 and a half years or more in the 20 years before becoming a governor
* Have not at any time received a prison sentence of 5 years or more
* Have not been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor

**The next section is required only for governor applications to one particular named school**

If a **parent governor**, I also confirm that I am not:

* Am not an elected member of the local authority
* Am not paid to work at the school for more than 500 hours in a year

If a **local authority governor**, I also confirm that I am not a member of school staff

If a **partnership governor**, I also confirm that I am not:

* A parent of registered pupils
* A staff member
* An elected member of the local authority
* Employed by the local authority in connection with their education functions

Please sign and date to indicate that you have read, and agree to this information:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Education and employment history**

|  |
| --- |
| **Highest level of education received**  *Please state the institution, qualification received and classification.* |
| **Please give details of any other relevant education or training courses** |
| **Current employment**  *Please state your employer, role, length of time in role and a summary of responsibilities.* |
| **Relevant previous employment** |
| **Other relevant interests and experience**  *This may include any hobbies, volunteering and charity work, personal interests or achievements that may help you become an effective school governor.* |

# A bit more about you

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| --- |
| **Why would you like to become a governor?** |
| **Have you got a particular school that you would like to be a governor at, within the London Borough of Hillingdon?** |
| **What skills can you bring to the role?** |

**References**

Please provide two references. They cannot be related to you, and one should be your current employer.

|  |  |
| --- | --- |
| **Name of referee 1** |  |
| **Job title** |  |
| **Relationship to applicant** |  |
| **Phone number** |  |
| **Email address** |  |

|  |  |
| --- | --- |
| **Name of referee 2** |  |
| **Job title** |  |
| **Relationship to applicant** |  |
| **Phone number** |  |
| **Email address** |  |

**Relevant business and pecuniary interests**

Our school governing boards are committed to acting with integrity and impartiality. To this end, schools must publish a register of their governors’ relevant business and pecuniary interests.

These interests are anything that might sway your decision making, or affect your ability to act in an impartial way. For example, this might mean that you:

* Are a governor at another school
* Work for a company that the school might engage the services of (a catering or payroll provider etc.)
* Have a personal relationship with any staff at the school (spouse, partner, relative etc.)

If you’re not sure an interest counts, err on the side of caution and declare it.

|  |  |  |  |
| --- | --- | --- | --- |
| **Relevant business or charity interest (name of organisation and nature of interest)** | **Links to other educational establishments**  **(name of school and nature of link)** | **Personal relationships**  **(name of staff member/governor and nature of relationship)** | **Date interest declared** |
|  |  |  |  |
|  |  |  |  |
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**Skills audit**

Please tick to indicate how confident you are in the following areas:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill** | Professional-level knowledge or expertise | Confident in the area, but not to a professional level | A basic or working understanding | No experience |
| Strategic planning |  |  |  |  |
| Setting a vision, values and goals |  |  |  |  |
| Public sector or charity governance |  |  |  |  |
| Knowledge of the education sector |  |  |  |  |
| Teamwork and collaborative decision making |  |  |  |  |
| Communication skills |  |  |  |  |
| Financial management |  |  |  |  |
| Fundraising/income generation |  |  |  |  |
| Human resources |  |  |  |  |
| Performance management |  |  |  |  |
| Data analysis |  |  |  |  |
| Legal skills |  |  |  |  |
| Health and safety |  |  |  |  |
| Premises management |  |  |  |  |
| Curriculum and assessment |  |  |  |  |
| Safeguarding |  |  |  |  |
| Special educational needs and disabilities (SEND) |  |  |  |  |
| Approving and monitoring the implementation of policies |  |  |  |  |
| Compliance |  |  |  |  |
| Marketing/public relations |  |  |  |  |
| Procurement |  |  |  |  |
| ICT or technology skills |  |  |  |  |
| Further or higher education |  |  |  |  |
| Knowledge of the local community |  |  |  |  |

Thank you for your interest in becoming a governor at a school within the London Borough of Hillingdon. Please email this completed form to:  [schoolgovernance@hillingdon.gov.uk](mailto:schoolgovernance@hillingdon.gov.uk)

If you have any queries in the meantime, please feel free to contact us.

**LA Schools’ Governance Service**

Education Improvement and Partnerships

London Borough of Hillingdon   
4E/07, Civic Centre  
Uxbridge, UB8 1UW  
  
Direct dial: 01895 55 6084 Ext: 6084

Email:  [schoolgovernance@hillingdon.gov.uk](mailto:schoolgovernance@hillingdon.gov.uk)

**Privacy notice - The London Borough of Hillingdon (LBH) is the data controller in regards to any personal data you submit using this form.  LBH processes personal data in line with its obligations under data protection legislation.**

**In completing this form you give your consent for the London Borough of Hillingdon to keep your personal data and give permission to share with third parties.**

**We will store your information until which time you request we remove it from our records.**